

*Important Concepts . . .*

# **Preview Review**



***Language Arts Grade 7 TEACHER KEY***

***W1 - Lesson 3: Punctuation Skills***

Important Concepts of Grade 7 Language Arts	Materials Required
W1 - Lesson 1 ..... Communication Skills	Textbooks
W1 - Lesson 2 ..... Sentence Structure	<i>ResourceLines 7/8</i>
W1 - Lesson 3 ..... Punctuation Skills	<i>SightLines 7</i>
W1 - Lesson 4 ..... Writing Paragraphs	
<b>W1 - Quiz</b>	
W2 - Lesson 1 ..... What's a Short Story?	
W2 - Lesson 2 ..... Short Story Analysis	
W2 - Lesson 3 ..... Literary Techniques	
W2 - Lesson 4 ..... Essays	
<b>W2 - Quiz</b>	
W3 - Lesson 1 ..... Poetic Structure	
W3 - Lesson 2 ..... Forms of Poetry	
W3 - Lesson 3 ..... Letters	
W3 - Lesson 4 ..... Writing Poetry About Letters	
<b>W3 - Quiz</b>	

Language Arts Grade 7

Version 5

Preview/Review W1 - Lesson 3 Teacher Key

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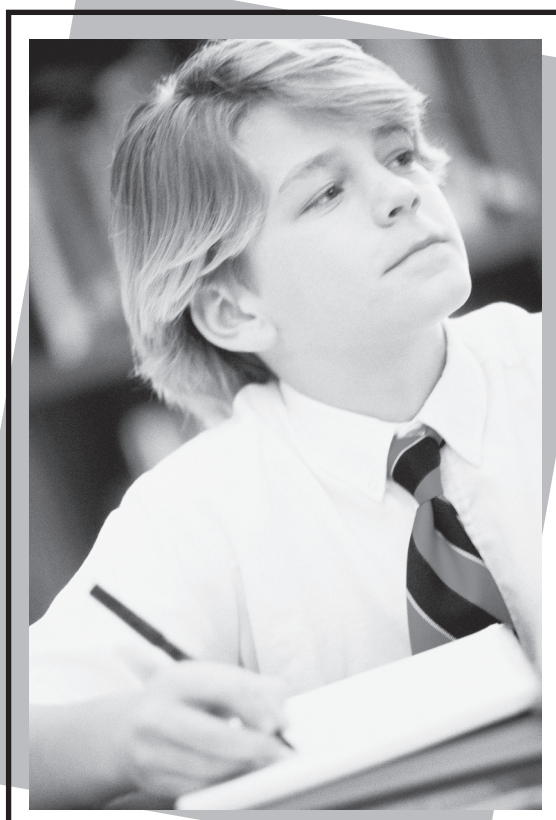
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# Preview/Review Concepts for Grade Seven Language Arts

## ***TEACHER KEY***



***W1 - Lesson 3:  
Punctuation Skills***

# OBJECTIVES

By the end of this lesson, you should

- understand appropriate use of punctuation in written communication
- recognize the function of various punctuation marks:

comma	exclamation point
apostrophe	colon
period	ellipsis
question mark	quotation marks

- recognize punctuation necessary in written dialogue

## GLOSSARY

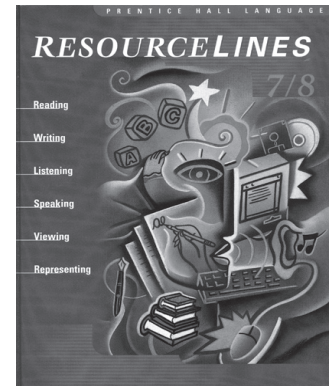
Refer to *ResourceLines* 7/8

**apostrophes** - punctuation used to show possession; can also stand for a missing letter or letters in a contracted word (page 340)

**quotation marks** - punctuation used to show exact words spoken or written by another person (pages 341 to 342)

## W1 - Lesson 3: Punctuation Skills

When you speak, you pause or change your tone to help add meaning to what you are communicating. In written communication, the audience cannot hear the pauses or changes in tone. Therefore, you need to use tools to help them identify where you are pausing, adding an extra thought for clarification, or asking a question. **Punctuation marks are symbols used to help the audience better understand the intention of your message.**



By the end of grade 7, you are expected to understand and know how to use the period, question mark, exclamation point, apostrophe, colon, ellipsis, and comma. You also have been introduced to the use of quotation marks.

Punctuation marks are symbols usually found at the end of sentences. They help the readers recognize if the sentence is a statement or declarative sentence (ends in a period), an interrogative sentence (ends with a question mark), or a statement indicating a strong emotion (ends in an exclamation mark).

Please turn to page 336 in *ResourceLines 7/8*.

Review the rules for using

- **period**
- **question marks**
- **exclamation points**



## Activity 1: End Punctuation

Complete the following activity by reading each sentence and inserting the end punctuation mark that best demonstrates the writer's intention.



1. What a beautiful day

***What a beautiful day!***

2. How will you get there

***How will you get there?***

3. I have finished elementary school

***I have finished elementary school.***

4. This will take practice

***This will take practice.***

5. Who is that person

***Who is that person?***

6. That ride was awesome

***That ride was awesome!***

You have reviewed punctuation marks usually found at the ends of sentences. You have probably noticed that each symbol can be used to identify variations in the intention or meaning of the statement. To practice using these punctuation marks is important so that using punctuation skills becomes your habit.

## Activity 2: Comma

Read about the comma on page 337 of *ResourceLines 7/8*. As you can see, the comma occurs within a sentence and is used to offer a slight pause, separating words, phrases, clauses, or numbers. Using your *ResourceLines 7/8* (pages 337 and 338) as a reference, punctuate the following sentences using a comma. Be sure to use the appropriate end punctuation as well.

1. Will you be reviewing Math English Social or Science

***Will you be reviewing Math, English, Social, or Science?***

2. I grabbed the apple wiped it on my shirt and quickly bit into it

***I grabbed the apple, wiped it on my shirt, and quickly bit into it.***

3. My favourite numbers are 4 7 18 and 45

***My favourite numbers are 4, 7, 18, and 45.***

4. Run to first base slide to second steal third and race home

***Run to first base, slide to second, steal third, and race home.***

5. Sparkles is a kind gentle grey mare

***Sparkles is a kind, gentle, grey mare.***

6. My cousins came to visit and they stayed the whole week

***My cousins came to visit, and they stayed the whole week.***

7. With great expertise I was able complete the routine

***With great expertise, I was able complete the routine.***

8. Although this is a lot of work practicing makes it easier

***Although this is a lot of work, practicing makes it easier.***

9. The dog for example is also known as a canine

***The dog, for example, is also known as a canine.***

10. We will be going to visit our friends in Regina Saskatchewan on August 10 2004

***We will be going to visit our friends in Regina, Saskatchewan, on August 10, 2004.***

Commas have a lot of uses don't they? With continued practice, using commas correctly will become habitual for you.

### Activity 3: Apostrophe

The apostrophe has several uses. Similar to other punctuation marks, this one takes practice to be used correctly. Turn to page 340 of *ResourceLines* 7/8. Read the rules related to using apostrophes. Then, complete the following exercise by inserting the apostrophe where it is required. Explain how the apostrophe is being used in each statement.

**Example:** *Those two are Katie's sister and Kyle's brother.* Shows possession. (The *sister* belongs to Katie and the *brother* belongs to Kyle.)

1. Why cant we enjoy the sunshine?

***Why can't we enjoy the sunshine? Stands for missing letters in a contraction.***

2. It doesnt matter if it is raining; you still have to go.

***It doesn't matter if it is raining; you still have to go. Stands for missing letters in a contraction.***

3. Theyre going to the movie tonight.

***They're going to the movie tonight. Stands for missing letters in a contraction.***

4. Jennifers horses colt keeps running away.

***Jennifer's horse's colt keeps running away. Shows possession.***

5. Mr. Jones dog dug up Mr. Smiths garden.

***Mr. Jones' dog dug up Mr. Smith's garden. Shows possession.***

### Activity 4: Colon and Ellipsis

You may not use the colon and ellipsis as often as the other types of punctuation marks, but you must be familiar with how they are used. Turn to page 339 of *ResourceLines* 7/8 to review the colon; then, turn to page 342 to review the ellipsis. Do the following activity.

1. Dear Mr. Jackson

***Dear Mr. Jackson:***

2. It is 453 A. M.

***It is 4:53 A. M.***



3. These are the things I need pen, paper, eraser, ruler, books, water bottle, and backpack.

***These are the things I need: pen, paper, eraser, ruler, books, water bottle, and backpack.***

4. Once upon a time a

***Once upon a time a... .***

5. A, B, C, D, E, F, G, H, X, Y, Z.

***A, B, C, D, E, F, G, H, I... X, Y, Z.***

## Activity 5

Quotation marks set off the words of a speaker in a story or novel. Read pages 341 and 342 in *ResourceLines* 7/8 related to using quotation marks. Insert quotation marks in the appropriate places in the following sentences. (5 marks)

1. Where did you go today? Susan inquired.

***“Where did you go today?” Susan inquired.***

2. Randy laughed, That was the funniest line in the movie.

***Randy laughed, “That was the funniest line in the movie.”***

3. Let’s go, Sandra suggested. The movie starts in twenty minutes.

***“Let’s go,” Sandra suggested. “The movie starts in twenty minutes.”***

4. I think, commented Darrell, that I will go to the mall tonight.

***“I think,” commented Darrell, “that I will go to the mall tonight.”***

- 5 Well, Javier said, that’s the last time I do a favour for you!

***“Well,” Javier said, “that’s the last time I do a favour for you!”***

Take time to review how quotation marks are used. Sharpen your skills of observation when you read a story or a novel where there is usually a lot of dialogue, and pay attention to how quotation marks are used. Observing how published writers use punctuation will help you to understand how punctuation marks are used.

## LEARNING LOG

Reflect on and record your learning process for this lesson.

*(Note: Students' answers will match their experience with the lesson.)*

1. What do I know about the correct use of punctuation?

*Answers will vary.*

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2. What forms of punctuation do I still need to work on?

*Answers will vary.*

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3. How will using punctuation correctly improve my communication skills?

*Answers will vary.*

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**You should now be able to meet all the objectives listed at the beginning of the lesson. Review the list to see if there is anything you need to spend more time on.**

Teacher's Comments: \_\_\_\_\_

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